

Town of Ridgefield
Parking Authority Special Meeting
July 24, 2025 – 8:00 a.m.
Town Hall Upstairs Small Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES – UNAPPROVED/UNREVISED

Members present: J. Wilmot, E. Burns, M. Recck

Members absent: None

Also Present: L. Yarrish, Parking Enforcement Officer

Chairman Recck called the meeting to order at 8:03 a.m.

1. Approval of minutes from June 18, 2025. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 6/18/25. Motion passed 3 – 0.
2. Discussion of parking concerns with Village Wines & Spirits. The new owners of the business located in the CVS shopping center attended the meeting to express his concern about the spaces in front of his store which are often occupied by patrons of other businesses, especially during the evening hours. The area is posted as 15-minute parking but outside of enforcement hours he said this is not observed by people dining in nearby restaurants. Chairman Recck explained that the town's agreement with the property owner specifies the time limits by mutual agreement, and that tenants are prohibited from putting up signs that indicate exclusive use for one business. Ms. Wilmot (former owner of the nearby Ancient Mariner) pointed out that the lot is the largest in town and is shared by all of the tenants. If one tenant can put up their own signs in front of their store, then others might do the same. Ms. Burns suggested that we look at the placement of the existing 15-minute signage to see if they can be moved to make it clearer that the limits are 15-minutes in those spaces.
3. Parking Enforcement Officer report.
 - a. The changes in the Donnelly lot for ADA issues has been completed and it will be re-stripped this coming Sunday. Handicap spaces have been relocated to the front of the building and pavement has been changed to be ADA compliant. Signage will reflect agreed up time limits the spaces in front of the building – 15 minutes or 1 hour. The CVS lot has been marked as “one-way” on the south side of the building in front of the Mariner and the nail salon.
 - b. There have been problems with the data reporting from the ticketing company and L. Fernandez has made multiple requests for assistance. Mr. Yarrish will bring budget data (revenue and expenses) to our next meeting.
4. Donnelly lot signage discussion. Now that the Fairfield County Bank has reclaimed the spaces behind the Governor Street branch (with signs that say Fairfield County Bank only), Gavin Donnelly indicated he would remove the FCB only signs in his lot. Mr. Recck will write to Mr. Donnelly and attorney Gustafson to formally request that the signs be removed.
5. Continuation of CVS/USPS lot discussion. No update.
6. Regency Centers, 404-424, 424R and 426 Main Street. Regency representatives have indicated they are not interested at this time in including the Yankee Ridge parking area into the town

license agreement. Ms. Burns will incorporate the information in our proposal into a draft license agreement without Yankee Ridge and share it with the PA members before our next meeting.

7. Parking date review. No data available due to reporting problems.

Adjournment. Ms. Burns moved, and Mr. Recck seconded a motion to adjourn at 8:47 a.m. Motion approved 3 – 0.

Respectfully submitted,
Ellen Burns